**MINUTES OF THE MEETING OF THE**

**MALTON TOWN COUNCIL**

**HELD IN COMMUNITY HOUSE, ON WEDNESDAY 27 FEBRUARY 2019**

**PRESENT** Councillors P Andrews (Mayor), P Emberley (Deputy Mayor), G

 Lake, C Delaney, M Dales, C Turner, D Lloyd- Williams, Mrs J Lawrence, Cllr K Ennis and Mrs A Hopkinson

**IN ATTENDANCE** Mrs G Cook (Clerk), District Cllr E Jowitt, County Cllr L Burr and Canon J Manchester

**APOLOGIES** Mr T Hicks (Assistant Clerk)

**145. PRESENTATION FROM TONY GALLOWAY & GARY HOUSDEN, RDC**

 Tony Galloway, Deputy Chief Executive & Gary Housden, Development Control Lead gave a presentation on the new objectives for the organisation. Tony gave an insight into his previous roles and future work including supporting the Chief Executive in the strategic development of the organisation.

Gary explained the timescale for the amendment of the Ryedale Plan requested by Malton Town Council which would be likely to start in June 2019 and could take up to as long as 10 years or more. The intention of Officers moving this forward was very much dependant on key strategic issues. This would be a Ryedale Plan, decisions made for Malton would have a strategic effect on the remainder of Ryedale. The review would include local needs occupancy decisions and affordable housing allocations.

 The Mayor thanked Tony and Gary for attending the meeting.

**146. CODE OF CONDUCT**

 Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration could made now.

**147. PUBLIC ACCESS**

Cllr L Burr reported that the road safety improvements to Horsemarket Road were due to start shortly.

The decision whether or not to retain the HGV ban would depend on the outcome of the data collection by the North Yorkshire Trading Standards team. Ryedale Cameras In Action had been approached to utilise the CCTV cameras, for this purpose. A public meeting was due to be held at the Bowling Club in March, NYCC Highways Officers would be in attendance at this meeting. Just over 50 people had been prosecuted to date.

Members expressed a need for Highfield Road to be monitored, as the HGV ban on County Bridge has resulted in more traffic using Highfield Road an alternative route.

**148. MINUTES**

 **RESOLVED**

 **That the Minutes of the Council Meeting held on 30th January 2019 be approved** **with one amendment on 136 and signed as a correct record.**

**149. MATTERS ARISING**

 None

**150. FINANCIAL REPORT AND ACCOUNTS**

 (i) Members noted the financial report showing the position as of 31st January 2019.

 (ii) Twenty six accounts were submitted for approval.

|  |  |  |  |
| --- | --- | --- | --- |
| Clerk | Reimbursement of kitchen & meeting equipment  | 77.00 | On-line Payment |
| Acorn Lighting Services | Christmas Lights 2018 | 9000.00 | On-line Payment |
| Malton School | Malton In Bloom Planting  | 150.00 | On-line Payment |
| Stuart Bainbridge | Additional Manpower | 59.50 | On-line Payment |
| Mrs Claudia Brettle | Reimbursement of Electricity Cemetery Officers Accommodation | 45.25 | On-line Payment |
| Direct Imaging Supplies | Stationnery | 145.60 | On-line Payment |
| NyNet | CCTV Q3 Rental Charge & Connection | 1285.06 | On-line Payment |
| Yorkshire Water | New Malton Cemetery Water  | 47.76 | On-line Payment |
| Yorkshire Water | Old Malton Cemetery Water | 2.05 | On-line Payment |
| Website Made Easy | Site Maintenance  | 75.00 | On-line Payment |
| J B Motors  | Fuel | 78.22 | On-line Payment |
| T Elsey Ltd | Tractor Battery | 67.20 | On-line Payment |
| R Yates & Sons Ltd | Materials | 60.11 | On-line Payment |
| R Yates & Sons Ltd | Malton In Bloom summer 2018 | 177.68 | On-line Payment |
| BATA | Fuel | 39.99 | On-line Payment |
| MKM | Materials | 47.76 | On-line Payment |
| Screwfix | Materials | 36.07 | On-line Payment |
| R V Roger | MIB Water Lane Car Park Plants (reimbursed by RDC) | 29.67 | On-line Payment |
| Npower | Christmas Lights  | 911.96 | On-line Payment |
| North Yorkshire Pension Fund | Pension Contributions | 1884.28 | On-line Payment |
| HMRC | Tax/NI Contributions | 1620.52 | On-line Payment |
| Staff Salaries | Salaries | 5150.80 | On-line Payment |
| Ryedale District Council | Cemetery Rates  | 67.00 | Direct Debit |
| Spoton.net Ltd | MIB Website Subscription | 48.00 | Direct Debit |
| EE | Cemetery Mobile Phone | 21.31 | Direct Debit |
| XLN | Phone/Internet | 63.05 | Direct Debit |
| **Total** |   | **21190.84** |   |

 **RESOLVED**

 **That twenty six accounts be approved for payment.**

**151.** **MAYORS ANNOUNCEMENTS**

 The Mayor reported as follows:-

 **Functions Attended.** In March the Mayor had attended the Mayors Charity Concert on 2nd March at the Milton Rooms raising over £1,000 for the Chairman’s charities and the Civic Service held on 26th March at The Wesley Centre.

**Future Event Dates**

 Mayors Charity Concert - 2nd March 2019 at The Milton Rooms.

 Civic Service 26th March 2019, 6.30pm at The Wesley Centre, Methodist Church, followed by reception at the Assembly Rooms, Milton Rooms. All Members were asked to support this.

**152. COMMUNITY GOVERNANCE REVIEW**

 Following submission of a petition carried out by Members of Malton Town Council, Members of Ryedale District Council had voted against the increase of Members from 10 to 12 at Policy & Resources Committee. This had been overturned at Full Council to enable Malton Town Council to elect twelve members onto the Council in the May local elections.

 Members thanked the Deputy Mayor for his hard work on the review.

**153. SECTION 137 FUNDING**

 One application for Section 137 grant funding was considered.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Application No** | **Organisation** | **Project** | **Amount Requested** | **Amount Approved** |
| 13.2018 | Malton & Norton Lions  | Senior Citizens Christmas Party  | **£200** | **£200** |

**154. STANDARDS IN PUBLIC LIFE**

 The Mayor reported on the review of the Standards Rule (report previously circulated).

The recommendation in the NALC report is that in future District Councils should have the power to adjudicate as to whether or not a Member of their Council or Parish or Town Councils in their district had broken the standards rules and also give them the power to suspend a Councillor who was found in breach, subject to an appeal to the ombudsman.

 **RESOLVED**

 **(i)** **That Members agreed unanimously to oppose the proposed changes to Standards in Public Life and request YLCA to take the appropriate action on behalf of MTC to leave the existing rules as they are.**

 **(ii) That the Mayor respond to the NALC consultation on behalf of MTC.**

 **(iii) To request additional information on the standard rules breach criteria.**

**155. MODIFICATIONS TO THE LOCAL PLAN SITES DOCUMENT**

The Mayor reported that Ryedale District Council had been requested to consider the MTC request. However, the District Council Officers had refused to put this matter before RDC Members. The Mayor had written to the Chair of Planning, Cllr Fiona Farnell, Members noted the correspondence.

 **RESOLVED**

**That Members agreed to support the Mayor taking a notice of motion to Ryedale District Council, to be referred to the Planning Committee.**

**156. PARISH ELECTIONS - 2ND MAY 2019**

 Members received their nomination packs and noted the timescale for the local elections.

**157. REPORT OF THE TOWN CLERK**

**(a)** **CEMETERY MANAGER UPDATE**

 **FUNERALS**

 **New Malton Cemetery**

 1st February Single Interment

 **Old Malton Cemetery**

 1st February Ashes Interment

 **OTHER WORK**

Clean out all gutters and gulley’s at cemetery chapel, chapel of rest and Cemetery Lodge

 Reclaim timber from old fence and building new bin compound in Old Malton cemetery

 Build new bin compound in Malton Cemetery

 Repairs to fence on MUGA

 Remove dangerous branches from poplar trees in Malton cemetery

 Fit refurbished cemetery notice boards back in Malton and Old Malton cemetery

 Fit new fence panel at the side of Cemetery Lodge

 Take down the Milton Rooms banners from Pickering and York Road

 Prep and set in base for flower planters for MIB

 Members congratulated the work of the Cemetery Officers and suggested a Members walk around of New Malton and Old Malton cemetery in July.

**(b) CEMETERY RESURFACING WORK**

 It was **agreed** that the clerk instruct the cheapest contractor to carry out resurfacing work which was required at the entrance to New Malton Cemetery (near Cemetery Lodge) and repairs to the footpath in Old Malton Cemetery following complaints from elderly members of the public.

**(c) CASTLE GARDENS**

 It was **agreed** that the Cemetery Manager and Assistant provide assistance to remove brash and carry out some general maintenance work for approximately 6 days a year during the winter months at the Castle Gardens, subject to capacity and that their own work would not be affected.

**(d)** **ADDITIONAL HOURS**

 It was **agreed** that the clerk carry out an additional four days’ work (Friday 15th March, 29th March, 5th April and 12th April) specifically to clear the cemetery chapel and prepare for the move to The Wesley Centre. It was also **agreed** to hire a skip to clear the chapel.

 **(e) CHRISTMAS LIGHTS**

 Two quotes had been received for the 2019 Christmas light display, the clerk would be liaising with the CIC and local businesses to establish the preferred contractor. The future scheme would include the contractor storing and maintaining the lights whether they are purchased or leased. The preferred scheme would be presented to Members at the next meeting.

 The clerk ran a tombola in March 2018 at the Squires Egg which raised £602. The money raised had been paid to MTC, ring fenced for Christmas lights.

 It was **agreed** to pay the revised invoice from the current Christmas light contractors. The clerk had disputed the initial invoice received from Acorn, the current contractors, for the 2018 Christmas light display, following which a reduction of 19% had been offered which was accepted.

**(f) PARISH LIAISON**

The next Parish Liaison Meeting would now take place on Wednesday 12th June 2019, at Ryedale House at 7pm. Tea and coffee will be available from 6:30pm. Please can Members attending inform the clerk.

**(g) CEMETERY CHAPEL REPAIR & RENNOVATION**

Written approval to borrow £160,000 over 25 years had been obtained from the Ministry of Housing, Communities and Local Government (MHCLG). The loan must be drawn down within 12 months of written approval from MHCLG, after this date the public consultation and application process would need to be completed again.

 The clerk reported on grant funding for grade II listed buildings.

 In summary, funding was not available for the repair/conversion of the cemetery chapel of rest cemetery officer’s accommodation as it would not be place of worship and MTC are able to raise the funds to pay for the work. Funding was available, albeit limited, for the repair of the cemetery chapel if MTC could show a definite strong community need. Following consultation with PPIY, the three options available are:-

 (a) Instruct PPIY to carry out all repair works to both chapels and conversion of the chapel of rest to Cemetery Officers accommodation utilising the loan agreed without the provision for toilet and kitchenette in the community chapel building at a cost of £155,000.

 (b) Instruct PPIY to carry out the renovation of the Cemetery Chapel of Rest Cemetery Officer accommodation only and apply for grants for the community chapel building. Please note if we are unable to establish sufficient community need, grant funding would not be secured and costs for the whole project would be increased significantly.

 (c) Instruct PPIY to carry out the full renovation of the Cemetery Chapel of Rest to accommodate cemetery staff, carryout Phase 1 of works on the community chapel which would include stabilisation repair works and provision for a toilet and kitchenette at a cost of £158,500.

Apply for £20,000 funding utilising NYCC Stronger Communities, National Lottery Reaching Communities and Awards For All for Phase 2 of the Community Chapel which would include the internal works i.e. plastering, decorating, disabled toilet, kitchenette, electrics and electric heaters. Additional funding will be sourced at a later stage for the restoration of the bell.

 **RESOLVED**

 **That Option C be approved to instruct PPIY to carry out the full renovation of the Cemetery Chapel of Rest to accommodate cemetery staff, carry out phase 1 of repair works to include provision of a toilet and kitchenette.**

**(h) MALTON IN BLOOM**

 Permission had been obtained from developers and NYCC Highways to install basket trees on the Pasture Lane and Broughton Manor roundabouts. These will be installed and maintained with summer and winter planting by MTC staff.

 Permission had also been obtained from NYCC Highways to install a traditional bench and two planters with a modern type bench in between, all in 8 year protection paint on the new pedestrian area at the top of Newbiggin/Pasture Lane. The planters would be installed by MTC staff and planted by Malton In Bloom.

 The Plantscape commercial planting order had been agreed with MFE and would be submitted once sufficient external funding has been received.

 MIB were hoping to include two new community planting areas for this summer, a small area on Castlegate and Sparrows Nest at the top of Newbiggin.

 It was **agreed** to commission an artist to create a permanent steel racehorse sculpture jumping over a floral jump to be positioned on the grassed area on Broughton Manor.

The proposed project would utilise the £5,000 TransPennine grant funding and would be situated in a position where the canvas was the sky or hillside. The sculpture would be three-dimensional and the impact would be the silhouette of a racehorse jumping. The backdrop of the landscape in the proposed location would lend itself to a sculpture of this nature. Two artists had been identified for this project.

**158. REPRESENTATIVES**

None

**158.** **PLANNING APPLICATIONS**

 Five applications to the Local Planning Authority were considered.

**18/01513/FUL Telephone Exchange, Greengate, Malton, North Yorkshire, YO17 7EN**

Erection of brick built electrical substation.

 **RESOLVED** **Recommend approval**

**19/00128/HOUSE 20 Castle Howard Road, Malton, YO17 7AY**

Erection of two storey side extension.

 **RESOLVED Recommend approval**

**19/00116/HOUSE 48 Dickens Road, Malton, YO17 7FF**

Erection of single storey front extension and erection of part single storey / part two storey rear extension.

 **RESOLVED Recommend approval**

**19/00118/LBC 14 Saville Street, Malton, YO17 7LL**

External and internal alterations to include formation of double entrance doors to rear elevation, removal of first floor suspended timber floor, balustrading along the gallery, gallery easting and mezzanine, structural works to strengthen existing timber members below first floor gallery seating and increase load capacity, installation of additional toilets and replacement of existing ground floor timber floor with a limecrete floor.

 **RESOLVED Recommend approval**

**19/00195/TPO 1-6 Chandlers Wharf, Malton, YO17 7YL**

Fell sycamore T1 of 00/00271/TPO

 **RESOLVED Recommend approval**

**159. MEMBERS QUESTIONS**

 None

**160. NEXT MEETING**

The next Town Council meeting:- **Wednesday 27th March** **2019 at 7.15pm** at Community House, Wentworth Street, Malton.

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