**MINUTES OF THE MEETING OF THE**

**MALTON TOWN COUNCIL**

**HELD IN COMMUNITY HOUSE, ON WEDNESDAY 24 APRIL 2019**

**PRESENT** Councillors P Andrews (Mayor), P Emberley (Deputy Mayor), G

 Lake, D Lloyd-Williams, Mrs J Lawrence, Cllr K Ennis, C Turner, C Delaney and Mrs A Hopkinson

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Assistant Clerk), District

 Cllr E Jowitt, Ray King (Mayor of Norton), D Jeffells, Cllr Mrs A Spencer (Member of Norton Town Council), Cllr J Howard (Member of Norton Town Council), John Mackenzie (Member of Norton Town Council), Mike Gwilliam, Cllr D Keal (Member of Norton Town Council) and 5 Members of the public

**APOLOGIES** Councillor M Dales, Canon J Manchester and County Councillor L Burr

**175. CODE OF CONDUCT**

 Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration could made now.

 The Mayor registered an interest in agenda item 179 as a Trustee and the Malton Town Council representative on the Milton Rooms Management Committee.

 Cllrs P Emberley and G Lake registered an interest as a neighbour in planning application 19/01035/FUL

**176. PUBLIC ACCESS**

Five residents attended the meeting to present their objections to planning application 19/01035/FUL.

**177. MINUTES**

 **RESOLVED**

 **That the Minutes of the Council Meeting held on 25th March 2019 be approved** **and signed as a correct record with the suggested amendments.**

**178. MATTERS ARISING**

None

**179. MINUTES OF THE BUDGET REVIEW MEETING**

 **RESOLVED**

 **That the Minutes of the Budget Review Meeting held on 8th April 2019 be approved and signed as a correct record.**

**180. MILTON ROOMS FUNDING REQUEST**

 **The Mayor reported as follows (report previously circulated):-**

 The Chairman and Treasurer of the Milton Rooms had both recently resigned. The Mayor explained that the Milton Rooms urgently require a paid member of staff such as a Venue Manager. The District Council had indicated that it was in principle to fund this subject to Malton Town Council providing match funding.

 Members of Malton Town Council expressed the desire for the Milton Rooms to flourish and hoped that the recent redecoration of the assembly rooms paid for by Malton Town Council would help to increase revenue.

 **RESOLVED**

 Cllr D Lloyd-Williams proposed that the newly appointed Programme Director for Ryedale District Council and his team work with the Milton Rooms Management Committee to develop a business plan and vision for the future and the request for match funding from Malton Town Council be deferred. This was seconded by Cllr P Emberley. The Mayor abstained.

**181. FINANCIAL REPORT AND ACCOUNTS**

 (i) Members noted the financial report showing the position as of 31st March 2019.

 (ii) Thirty eight accounts were submitted for approval.

|  |  |  |  |
| --- | --- | --- | --- |
| Ryedale District Council | Planning Fee (Muga) | 117.00 | Cheque 703991 |
| R Yates & Sons | Materials | 124.96 | On-line Payment |
| M Piercy  | Additional Manpower | 65.00 | On-line Payment |
| G Cook | Reimbursement of blinds & vacuum | 223.34 | On-line Payment |
| Direct Imaging Supplies | Stationery/Furniture | 1157.99 | On-line Payment |
| MKM | Materials | 29.38 | On-line Payment |
| Andrew Kay Sculpture | Steel Horse | 4740.00 | On-line Payment |
| RedSky Corporate Services Ltd | Financial Advice | 90.00 | On-line Payment |
| Craig Williamson | Furniture Removal | 90.00 | On-line Payment |
| Ryedale District Council | Trade Refuse Service | 286.36 | On-line Payment |
| Plantscape | Basket Trees & Baskets | 2315.28 | On-line Payment |
| Raymac | Signage | 60.00 | On-line Payment |
| A & J Skeet | Surfacing New Malton Cemetery | 2292.00 | On-line Payment |
| John Wright | Boiler Service & Tap Replacement | 254.87 | On-line Payment |
| Archbishop Holgate | Allotment Tenancy | 335.76 | On-line Payment |
| YLCA | Subscription | 860.00 | On-line Payment |
| A & P Chambers Ltd | Lady Spring Wood People Counters | 3444.00 | On-line Payment |
| Olive Countess Fitzwilliam  | LSW Lease | 1000.00 | On-line Payment |
| J B Motors | Fuel | 133.34 | On-line Payment |
| Hopkinson & Sons Ltd | Materials | 190.00 | On-line Payment |
| Harrison & Hargreaves | External Furniture Paint | 216.70 | On-line Payment |
| Smith of Derby | Old Malton School Clock | 247.20 | On-line Payment |
| Smith of Derby | St Leonard's Church Clock | 367.20 | On-line Payment |
| Zurich Municipal | Insurance Premium  | 2791.77 | On-line Payment |
| Dales of Malton | Plants MIB | 40.00 | On-line Payment |
| Nynet Ltd | CCTV Quarter 1 Connectivity | 2376.00 | On-line Payment |
| Scarborough Borough Council | CCTV Qtr 1 Monitoring  | 3000.00 | On-line Payment |
| VideCom | CCTV Qtr 1 Maintenance | 953.80 | On-line Payment |
| Paul Andrews | Reimbursement of Refreshments | 68.00 | On-line Payment |
| Directions Planning  | M&N Neighbourhood Plan  | 5212.50 | On-line Payment |
| North Yorkshire Pension Fund | Pension Contributions | 1970.99 | On-line Payment |
| HMRC | Tax/NI Contributions | 1682.64 | On-line Payment |
| Staff Salaries | Salaries | 5537.37 | On-line Payment |
| Npower | Energy New Malton Cemetery | 66.82 | Direct Debit |
| Ryedale District Council | Rates | 74.90 | Direct Debit |
| Spoton.net Ltd | MIB Website Subscription | 48.00 | Direct Debit |
| EE | Cemetery Mobile Phone | 21.31 | Direct Debit |
| XLN | Phone/Internet | 63.05 | Direct Debit |
| **Total** |   | **42430.53** |   |

 **RESOLVED**

 **That thirty eight accounts be approved for payment.**

**182.** **MAYORS ANNOUNCEMENTS**

 The Mayor reported as follows:-

 **Functions Attended.** In April the Mayor had attended Chitty Chitty Bang Bang at The Milton Rooms

**183. REPORT OF THE TOWN CLERK**

**(a)**  **CEMETERY MANAGER UPDATE**

 **FUNERALS**

 **Old Malton Cemetery**

 29th March Ashes Plot

 **OTHER WORK**

Spray road sides and wall bottom of County Bridge for Malton In Bloom.

 Take plaques off wall and remove furniture from Community House and store safety in Cemetery Chapel.

 Remove debris from Castlegate garden for Malton In Bloom

 Dig out grassed area and pave to make a parking bay outside at Cemetery Lodge

 Repairs to seat outside St Michael’s Church

 Hire wood chipper and mulch all stock piled brash and bushes

**(b) ORCHARD FIELDS LEASE**

 Following recent negotiations between the clerk and the Estate Manager with regard tothe lease of Orchard Fields, the rent had been reduced to £2,000 per annum for a term of three years. Fitzwilliam Estate had been instructed to prepare the new lease documents for the Town Council to sign.

**(c) MALTON IN BLOOM**

* The new street furniture to be installed at the top of Newbiggin had been delivered and was being painted by Cemetery Staff.
* The Plantscape commercial planting for the town centre would be installed just after the food festival.
* Work had commenced on the new Castlegate community planting area, Members will see ongoing improvements over the next few weeks.

**(d) RAINBOW LANE PLAY AREA**

* Playdale were nearing completion of the Revolutionary play equipment project at Rainbow Lane, once complete a press release and photo would be arranged. The clerk had negotiated a 5% retainer for six months to ensure all the equipment was satisfactory and that the safety fencing remain in place for an additional two weeks, to enable the turf to bed in.
* Yorkshire Housing had refused the offer of the Cemetery Staff cutting the grass on the piece of land at Rainbow Lane owned by Yorkshire Housing for a cost of £500 per annum. The area would be cut by Yorkshire Housing staff. The clerk would monitor the situation to ensure the area was maintained to the same standard as our play area.
* It was **agreed** that the clerk obtain quotes for the installation of high resolution CCTV cameras at the play area.

**(e) CCTV NEW MALTON CEMETERY**

 It was **agreed** that the clerk obtain quotes for the replacement of the CCTV camera at New Malton Cemetery.

**(f) ST LEONARD’S COMMUNITY CENTRE**

 The clerk had been invited to attend the community centre on Friday 5th April, she had given a presentation to residents and guests of St Leonard’s Court on the work of Malton Town Council including work ongoing and future aspirations for the council.

**(g) STREET LIGHTING**

Ryedale District Council were considering the upgrade of RDC owned streetlights in the District and had started with a comprehensive piece of work on the condition of street lights in Malton and Norton.

They were unable to upgrade all the street lights at the same time due to budgetary constraints but would like Members views on priority areas for the town that require upgrade priority. In particular, areas where there were anti-social behaviour issues and where Street lighting would improve the situation.

They were also considering adoption of the NYCC part night lighting policy and would welcome your views on this, which would see some lights in low risk areas being switched off from midnight to 5am to reduce our street lighting energy consumption and associated carbon emissions.

The scheme would be monitored and they would be committed to respond to any alert by the police to rises in relevant crime in areas where part-night lighting had been introduced. To date, the police had not asked for any lights to be reviewed in North Yorkshire.

**(h) CAR CHARGING POINTS**

 The new rapid electric vehicle charging points were in place in Water Lane Car Park and St Nicholas Street Car Park.

 Highways England had invested more than £80,000 to install the two rapid chargers close to the shops in both towns. The rapid chargers can substantially recharge the battery of an EV in just 30 minutes. These units were aimed at supporting drivers of electric vehicles on their journeys, being able to park whilst their vehicle charges, giving them time to pop to the shops and get a bite to eat.

 They would only have to pay for the amount of electricity they purchase and would be able to pay via contactless card or use their existing Polar network account. Specific electric vehicle bays were marked next to the points that could only be used while charging is in progress.

**(i) COUNCIL TAX BILLS**

* On the recent Council Tax bills there was an additional ‘Special Expenses Levy’ for Malton, please see the explanation below:-

 Ryedale District Council acts on behalf of a number of Town and Parish council’s within the district to administer a service that provides for the improvement, repair, maintenance and energy costs associated with street lighting (none highways). The Town and Parishes concerned were Malton, Norton and those parishes that were formerly part of the Pickering Rural District Council.

* Although Ryedale District Council provides this service, it is the relevant town and parish council’s that have the overall responsibility for street lighting that has not been adopted by the highway authority.

 The arrangement was that the council tax to cover the running costs of street lighting (none highways) is collected through a Special Expenses levy, rather than through the relevant town/parish council precept. All transactions for each of the street lighting districts were strictly kept separate in the Council’s accounts and the levy for each town and parish district was separately endorsed as part of the Council Tax resolution. Street lighting (non-highways) was the only service that was funded by the Special Expenses levy.

**(j) MALTON & NORTON FLOOD RISK PROJECT MANAGER**

 Craig Nattress had been appointed to the role of NYCC Flood Risk Project Manager for Malton and Norton. Craig had been seconded from his role at Ryedale District Council and would work closely with the clerk on projects in Malton.

**184. PROPOSED ERECTION OF FILLING STATION & FORECOURT SHOP AT 5 WELHAM ROAD, NORTON**

The Mayor reported on planning application No: 17/01249/FUL (report previously circulated).

The issue was whether or not MTC should formally oppose the appeal by BP and be a third party to it. Mike Gwillam, a Norton resident who had considerable professional experience and qualifications in planning matters was invited to make a presentation.

Mr Gwillam explained to Members that the planning process had changed and that Third Parties now had a greater voice in planning appeals and provided that the appeal was not considered frivolous it most unlikely that that costs would be awarded against the council, if the council were to become a party to the appeal.

 The Mayor of Norton Town Council Cllr R King and Norton Town Councillors present were invited by the Mayor to give their views. Cllr R King expressed the view that Members of Norton Town Council need the support of Malton Town Council on this issue. Cllr D Keal explained that she was extremely concerned about the potential increased congestion.

 Mr Gwillam gave assurance to Members that he would make it clear to the Inspectorate that Norton Town Council were the lead party with support from Malton Town Council.

 The Mayor explained that his role would be a supporting role for Mike Gwillam.

 Cllr P Emberley stated that Malton Town Council had a responsibility to residents of Malton to ensure that the Council had no financial liability in regard to this issue, however small that maybe.

  **RESOLVED**

 Cllr David Lloyd-Williams proposed that Malton Town Council join Norton Town Council in requesting the Planning Inspectorate to continue with the appeal, this was seconded by Cllr Ennis. Councillors P Emberley, G Lake, C Turner, C Delaney and Mrs A Hopkinson abstained.

**185. REPRESENTATIVES**

**M&N Area Partnership.** Cllr P Emberley reported that he would be retiring as Chairman of the Partnership at the June AGM and that the role of secretary would also become vacant. The partnership were looking at ways in which they can co-opt people who were interested in the joining the partnership.

**186.** **PLANNING APPLICATIONS**

 Four applications to the Local Planning Authority were considered.

**19/00386/CAT 44 Old Maltongate, Malton, YO17 7EG**

To fell sycamore tree.

**RESOLVED Recommend Approval**

**19/00334/FUL 16 Market Street, Malton, YO17 7LY**

Change of use and alteration of all floors of dwelling and outbuildings (Use Class C3) to a mixed use of shop (Use Class A1) and drinking establishment (Use Class A4) to include formation of rear door opening to replace window with associated lowering of a section of ground to enable level access to the new door.

**RESOLVED Recommend Approval**

**19/00373/HOUSE 45 Milton Avenue, Malton, YO17 7LD**

Erection of single storey rear extension following demolition of existing rear extension and formation of gated vehicular access.

**RESOLVED Recommend Approval**

**19/01035/FUL Land At Derwent Mount, York Road, Malton**

Erection of a two bedroom dwelling.

**RESOLVED Recommend refusal for the following reasons:-**

**Inappropriate development of rear garden land in a Conservation Area. The proposed development is out of character with the area. The land topography is raised up in this location, thereby, having an adverse effect on nearby properties.**

**187. MEMBERS QUESTIONS**

 Cllr Ennis asked the clerk to liaise with the Archaeological officers at Orchard Fields to ensure they remove all debris from the site.

 The Mayor thanked Cllr Ann Hopkinson who had been a valued Member of the Council for a significant number of years. The Mayor also thanked all Members for their service to the Council and wished them good luck in the up and coming local elections.

**188. NEXT MEETING**

The next Town Council meeting:- **Wednesday 22nd May 2019** at The Wesley Centre, Saville Street, Malton.

………………………………………………………………………………………………………………………………… TOWN MAYOR. MALTON TOWN COUNCIL